



LEADING GLOBAL PROVIDER OF ADVANCED
FOOD PROCESSING SYSTEMS AND SERVICES

Patent Formalities Officer

The organization

Marel is the leading global provider of advanced processing systems and services to the Poultry, Meat and Fish industries. In partnership with our customers we are transforming the way food is processed. Our vision is a world where quality food is produced sustainably and affordably. Our state-of-the-art equipment and systems help food processors of all sizes, in all markets, to operate at peak productivity. Our organization is comprised of approximately 5400 employees worldwide, offices and subsidiaries in 30 countries across six continents, and a network of more than 100 agents and distributors.

Please check our [Corporate Video](#) to have a sneak peek at what our company is about.

Patent Department

Our patents provide us the exclusive rights to use and exploit our inventions. Through these exclusive rights we are able to prevent others from commercially using our patent inventions, thereby reducing competition and establishing ourselves in the market as the pre-eminent player. At Marel we strive every day to be on top of our league and we have a big focus on staying there. As we are a growing company our IP Department needs to grow as well. For that reason we are currently recruiting a: **Patent Formalities Officer**

The function

In this role you perform administrative tasks with regard to Marel Intellectual Property (IP) matters. These duties will include:

- You collect, verify and record relevant patent data in our patent data management system.
- You organize Patent Decision Committees.
- You create agenda and meeting minutes for Patent Decision Committees.
- You organize and give input for portfolio reviews.
- You communicate with domestic and foreign patent and trademark agents.

- You receive and treat IP invoices.
- You manage EPO deposit accounts.
- You perform standard administrative tasks like general correspondence and organize sending Power of Attorneys.
- You are open to travel (5-15%)

In this role you will join a motivated international team (Iceland, Denmark and The Netherlands) of Patent Attorneys, Patent Searchers and Patent Formality Officers. Your input for improvement for processes and procedures is highly appreciated.

Requirements

- As a person you work accurate, have great communication skills, you have a good sense of responsibility and above all you are a proactive team player.
- You are able to perform on Bachelor level (HBO).
- You have some experience in an administrative role, preferably in a technical environment.
- You have an international mindset and an above average command of English, spoken and written.

As Marel is a fast growing international company a fast track for our staff is always there. If you are the right fit for this role you are encouraged to follow the Delta Patents course to become a certified Patent Formalities Officer.

We offer

Working at Marel means working at a multinational with many chances to develop yourself, take responsibility and show initiative. We offer an exciting job with a representative base salary, attractive secondary benefits in an international atmosphere that supports the company's vision, and exhibit Marel's core values Unity, Innovation and Excellence.

Contact information/ The procedure

Are you that **Patent Formalities Officer** we are looking for? If interested in this position, please apply via our website <https://marel.com/corporate/jobs/open-positions/patent-formalities-officer/34681> or <https://werkenbijmarel.nl/vacatures/patent-formalities-officer/34681>.

For more information about this challenging position, please contact our Recruiter: Lonneke Duijsters, via e-mail: Lonneke.Duijsters@marel.com and/or by phone at +31(0)485-586095.